

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

January 16, 2019

Present: Sandra Adams, Chairperson; Carol Grainger, Treasurer; Leslie Vogt, Library Director; Theresa Endler, Secretary.

Meeting Convened: 5:00 pm

Acceptance of Minutes: The December 19, 2018, minutes were reviewed and a motion to accept was made and seconded (Carol/Theresa). Motion carried.

Old Business:

Friends Update – The Friends have not met since early December; their next meeting is scheduled for early February.

Update: Preservation Alliance Assessment Grant – We are still waiting to hear from the Preservation Alliance regarding the date of the barn consultation and assessment. Leslie will contact the group to see if they have selected a consultant and scheduled a date for their visit.

Library Budget Warrant Article – A warrant article has been submitted for inclusion on the town ballot to address the library employees' salaries if the proposed 2019 library budget does not pass. Leslie reported that the Budget Committee will be meeting and they will vote on whether they are in favor of supporting the warrant article. The Select Board has stated that they are not in favor of the proposed warrant.

Repairs – The library has been dealing with a number of maintenance/repair issues:

1. In December it was reported that the stairwell lighting sconces were not working; the lighting sconces in the stairwell have been replaced.
2. Water was discovered on the basement floor; upon investigation, it was determined that a heating pipe was leaking behind the paneling in the basement wall. The panel was removed and the damaged pipe has been replaced. The carpenter will be returning to replace the wall panel and to check on the condition of the heating pipes in an adjacent wall.
3. There is concern that there may be an issue with mold in the basement due to the leaking radiator pipe. There was discussion about having a mold assessment done. A motion was made to hire someone to determine whether there is mold due to the water damage. Motion was made and seconded (Theresa/Carol). Motion carried.

Reports:

Director's Report – Leslie presented the Director's Report and there were a few items that were discussed:

1. Leslie presented the option of reducing the number of volumes in the adult non-fiction collection. She noted that only a very small number of the books are ever in circulation and

that the space that these books occupy could be used for other purposes. Leslie will look into how this process is handled in other libraries and no decisions were made at this time.

2. Leslie presented the draft of the 2018 Report of the Josiah Carpenter Library that she is preparing for the annual town report. She asked the trustees for any other information that might need to be included.

3. Leslie mentioned that there may be money available to help defray the cost of some of the necessary library repairs in the Jenkins Room Fund. Sandra will check on the availability of the funds.

Treasurer's Report – Leslie presented the library's financial reports and the finances were reviewed.

Motions to accept both reports were made and seconded (Theresa/Carol). Motions carried.

New Business: There was a brief discussion concerning the upcoming town election and that one of the library trustees (Carol Grainger) has reached the end of her term. Carol stated that she thinks she will run for another term.

Miscellaneous: The trustees will start a review of the Collection Policy during February and March.

Adjournment - Moved and seconded (Carol/Theresa) at 5:52.

Next Trustees Board Meeting: Wednesday, February 20, 2019, at 5:00pm