

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

July 19, 2017

Present: William Tahnk, Chairperson, Sandra Adams, Treasurer, Carol Grainger, Secretary and Leslie Vogt, Director.

Meeting Convened: 7pm

Acceptance of Minutes – The June 21, 2017 minutes were reviewed.

Motion to accept as presented Sandra. Seconded by: Carol.

Old Business:

Friends Update– An open house reception to recognize Carol Grainger’s honorary donation will be held on Wed., Aug. 9 from 3:30-4:30. Will support Children’s Room moving to 2nd floor. They will provide money towards radiator covers and cleaning carpets.

Status of Sewer Issue – The sewer issue is all set- repair has been completed. There were many broken pipes, lots of roots. The repair improved piping and made just one angle. Bill will contact George to install the toilet.

Barn Update–Historical Society proposal, letter of support – letter of support was sent to Cara and Jim Allard for knock down of 37 Main Street and build.

Changes to Sanderson Grant uses – Leslie submitted request and was approved.

Mower – we were given a free lawn mower and it works. Rick likes it with newly sharpened blades. The shed is still unlocked.

Reports:

Director's Report – Leslie presented the Director's report. The new and donated computers were installed. One computer needs maintenance. There was discussion about a popcorn popper that we have. Pops 8-10 cups – air popper. It works, but it was decided to try to sell it in Corner Cupboard in the Concord Monitor. Quotes to have the rugs cleaned were reviewed. Two filing cabinets are being cleaned out. One of the file cabinets will be moved to the town hall.

Treasurer' Report– Given and discussed by the Board. The year to date expenses from 6/1-6/30 were \$2,423.18. Motion to accept report made and seconded (Sandra/Carol).

New Business:

Review of section A of the personnel manual – Bill will send out documents for us to review and make changes.

Bulletin Board – The board is here. Need to pick up posts and have Rick paint them white and have them cemented in ground.

Citizen's Bank Account – Leslie is all set to be able to transfer funds etc...

Children's Librarian Hire – Three interviews were held for the Children's Librarian position. Heather Dunagin was selected. She has program development experience and good technical skills.

Miscellaneous:

Children Summer Reading program is requesting plastic grocery bags to build jump ropes (30 bags = 1 jump rope)

Next Trustee Board Meeting: August 16, 2017 at 7pm

Meeting adjourned at 8:20pm