

**JOSIAH CARPENTER LIBRARY TRUSTEE MEETING  
MINUTES  
January 19, 2016**

**Present:** Chair Nancy Fogg, Secretary J.C. Allard, William Tahnk, Treasurer, Beverly Pietlicki, Library Director.

**Meeting Convened:** The Chair called the meeting to order at 7:00 p.m.

**Acceptance of Minutes:** December 15, 2015 minutes reviewed and accepted as written.

**Old Business:** The Secretary gave an update on the Friends of the Library. There has been no Friends meeting during this time period, but plans are in place for a fund raising raffle conducted at the Town Hall polling place on Election Day February 9, 2016.

Discussed on-going issues with the building: Estimates for masonry repairs to the foundation are now with the town for consideration and/or presenting to the voters at the upcoming Town Meeting in March. Discussed lighting issues affecting the over the door light at the front entrance and the need for additional lighting in the kitchen area and over the children's librarian's desk. Mr. Pat Heffernan has visited the library and given estimates of the needed work. Inoperative light over the front door seems to be the result of someone's decision to disconnect it when new outside lighting was installed. No one from the library staff or the board authorized this disconnection. Additional investigation needs to be done, but the general consensus at this time is that the library budget should not pay to have that light re-connected. The board will further engage Mr. Heffernan to see what may be worked out. The Chair met with Mr. Jim Hetu to review the status of the two roofs. There are no issues with the roof that we know. Snow and ice interfered with an accurate assessment of the roof's condition. The board resolved to table further action on the roof until better weather in the spring.

**Director's & Treasurer's Reports:** Both reports accepted as presented.

**New Business:** Motion made and seconded (Bill/Jim) to accept any and all unanticipated monies granted to the library by any government or private source during calendar year 2016. Motion carried.

The Director reviewed 2015 statistics that she tabulated for the annual town report.

Discussed the inoperative elevator. Resolved to post a sign on the elevator declaring its out of order status. Will move to repair it as soon as new budget is approved by Town Meeting. Repair funds are no longer available in the 2015 budget. Will explore changing contractors to maintain the elevator. Not satisfied with the current price of routine

repairs or the level of service provided. The Director has the initiative to select a replacement contractor.

**Miscellaneous:** Nothing to report.

**Next Monthly Meeting:** February 16, 2016 at 7:00 p.m.

**Adjournment:** Motion to adjourn made and seconded. (Bill/Jim) Motion carried. Meeting adjourned at 8:10 p.m.

**Submitted:** Respectfully submitted by J.C. Allard, Secretary