

**JOSIAH CARPENTER LIBRARY TRUSTEE MEETING
MINUTES
April 21, 2015**

Present: Chair Nancy Fogg, Secretary J.C. Allard, William Tahnk, Treasurer, Library Director Beverly Pietlicki, Mr. Harry Vogt, Trustee of the Trust Funds for Pittsfield

Meeting Convened: Chair called the meeting to order at 7:05 p. m.

Acceptance of Minutes: March 17, 2015 minutes reviewed and accepted as read.

Mr. Vogt made a brief presentation at this point concerning the trust fund accounts and the process of establishing, monitoring and using trust funds to accomplish goals of both the original donors and the benefiting entities. He answered questions and discussed potential options for the library board. Mr. Vogt departed the meeting after his discussions.

Old Business: Rose window update (nothing to report) provided by the secretary. Assumption is that it remains on track and that the window restoration will be completed as planned and the window reinstalled this spring.

Discussed how to accomplish an electronic scan of the policy manual so that edits and changes can be accomplished easier. Still seeking a methodology to get the manual uploaded.

Discussed specifications for the proposed new circulation desk. Decided to table the matter until the next meeting.

The secretary gave an update on the Friends of the Library. Friends fund raising efforts have had some good success recently and both the year round booksale and polling day raffle are proving advantageous. Plans for the quilt raffle are moving forward.

Director's & Treasurer's Reports: The reports were accepted as presented.

New Business: A motion made and seconded (Jim/Bill) to allocate \$35 to pay the conference fee to send Shayla to the Young Adult Library Services conference with the Library Director. Motion carried.

Motion made and seconded (Bill/Jim) to accept any and all monetary donations that may come to the library during the month. Motion carried.

Miscellaneous: Discussed Certificate of Deposit maturity in May and options for renewal or potential to change to other sorts of investments. No decisions taken.

Discussed NHLTA conference in May and our participation. Reminded all of registration dates.

Policy Subcommittee Meeting: Activities tabled until there is a working and editable electronic copy of the policy workbook.

Next Monthly Meeting: May 19, 2015 at 7:00 pm

Adjournment: Motion to adjourn made and seconded. (Nancy/Bill) Motion carried. Meeting adjourned at 8:55 p. m.

Submitted by J.C. Allard, Secretary